

# Deerfield Historical Commission

March 4, 2013 Minutes

Chairman: Henrietta Kocot

Clerk: Kenneth Schoen

Betty Hollingsworth

Cemetery Restoration sub-committee head: Jane Trigère

Historic Resources Inventory sub-committee head: John Nove

Scenic Byways Liaison: John Nove

Representative to the Community Preservation Committee: Jane Trigère

## Current Term Dates

Henrietta Kocot 7/1/12 – 6/30/13

Betty Hollingsworth 7/1/12 – 6/30/14

John Nove 7/1/12 – 6/30/14

Kenneth Schoen 7/1/12 – 6/30/15

Jane Trigère

David (Bud) Driver

Todd Kmetz

7/1/12 – 6/30/15

2/26/13 – 6/30/13

2/26/13 – 6/30/13

**Present:** Bud Driver, Betty Hollingsworth, Todd Kmetz, Henrietta Kocot, John Nove, Ken Schoen, and Jane Trigère

## Agenda

Review minutes of February 4, 2013

Correspondence

Old Business

New Business

Discuss agenda procedure - John

Volunteers to clean up files and put into our bookcase

Review the Archaeological Accountability Policy - Todd & Bud

Meeting began at 5:30pm

## Review old Minutes

Minutes from February 4<sup>th</sup> were reviewed and amended. Ken made a motion to approve the minutes which was seconded by Bud. They were approved unanimously.

## Correspondence

- A letter from the LPV Trailblazers to promote the history of the Pioneer Valley was read. Jane will follow up with a letter to <valleyhistory@gmail.com>.
- A letter was received from Michelle Barker concerning the Annual Meeting of the Historical Preservation Conference.
- A letter was received from Shirley Majewski re progress on the Inventory Project.
- Our remaining budget was reported at \$1120.36.
- A bill was received from Marilyn McArthur for books purchased for the DHC and Henrietta will submit for reimbursement.

## Old Business

- The two CPC applications were delivered.
- Letters from PVMA and Deerfield Academy in support of projects were received.
- Submitted: Appointment letters to DHC for Todd and Bud.
- Jane will be submitting an RFP for the work in nine cemeteries and the assessment of the Old Albany Road cemetery. We received \$24,000 in 2012-13 for that project. Then the Town Manager will post it for bids.
- Todd suggested creating a spread sheet of the tasks and the years along with the due dates for all our projects. No one volunteered. The task seemed to fall on Jane.

**New Business**

John handed out a draft of a paper on archeological and historic resources on Route 116 Scenic Byway that was written by the Scenic Byways Commission. He asked for comments asap.

Bud handed out more archaeology-related materials for us to read before our next meeting. He reported on the 2006 proposed accountability policy the DHC then tried to bring to the Selectmen. We had a long discussion and decided to continue at our next meeting. Aaron Miller of the local Archaeology Society would also help with the sites.

Motion to adjourn was made by John and seconded by Betty. Meeting adjourned at 7 pm. Our next regular meeting will be April 1st at 5:30. There will be a special meeting of the DHC on March 7<sup>th</sup> which will be posted.

Respectfully submitted by Ken Schoen, clerk